City of PIQUA

PIQUA CITY COMMISSION REGULAR MEETING WITH EXECUTIVE SESSION
TUESDAY, JANUARY 7, 2025
5:30 PM
COMMISSION CHAMBER - 2ND FLOOR
201 WEST WATER STREET
PIQUA, OHIO 45356

CALL TO ORDER

THE PLEDGE OF ALLEGIANCE

ROLL CALL

ADJOURNMENT TO EXECUTIVE SESSION

ROLL CALL

EXECUTIVE SESSION

The Executive Session is to

1) To prepare for and review negotiations on compensation or other terms and conditions of employment for City personnel;

ADJOURNMENT FROM EXECUTIVE SESSION

MOTION TO APPROVE BUSINESS AGENDA

1) Rules of Conduct for City Commission Meetings

CONSENT AGENDA

1) **Approval of Minutes**
Approval of the Minutes from the December 10, 2024, Regular City Commission Meeting

OLD BUSINESS

1) **Resolution No. R-148-24 (tabled)**
A resolution to authorize the naming of a City facility

NEW BUSINESS

1) **Resolution No. R-1-25**
A resolution approving the purchase of liability insurance for Piqua's hydraulic canal and lakes

2) **Resolution No. R-2-25**
A resolution approving the purchase of liability insurance for Piqua's combustion

turbines

3) **Resolution No. R-3-25**
A resolution authorizing a temporary loan of cash from the general fund to the city facilities improvements capital projects fund

4) **Resolution No. R-4-25**
A resolution regarding the applied for TREX transfer liquor permit for Piqua Vapor Inc., 645 W. Water Street, Piqua, OH 45356

5) **Resolution No. R-5-25**
A resolution authorizing a purchase order to Nelson Tree Service, LLC for electric power line clearance for 2025 thru 2027

6) **Resolution No. R-6-25**
A resolution authorizing the City Manager to pay annual membership dues to American Municipal Power, Inc. for 2025 thru 2029

7) **Resolution No. R-7-25**
A resolution authorizing the Power System to purchase #2 Fuel Oil on the Open and Spot Market for 2025 thru 2029

CITY MANAGER'S REPORT

COMMISSIONERS COMMENTS

ADJOURNMENT

NON-AGENDA PUBLIC COMMENT
(This is an opportunity for citizens to address the City Commission on Non-agenda items after the adjournment of the Business Agenda. Comments will be limited to seven (7) minutes.)

PROCEDURAL RULES AND RULES OF CONDUCT FOR CITY COMMISSION MEETINGS

BUSINESS AGENDA

1. Commission meetings shall be called to order by the mayor or presiding officer of the meeting. The clerk shall call the roll of the Commissioners.

2. The mayor or presiding officer shall thereafter lead the Commission in the Pledge of Allegiance.

3. Upon roll call being completed, the Business Meeting of the Commission shall commence.

4. The Commission shall, if necessary, add or remove items to the Business Agenda and approve the agenda once it is established.

5. After approval of the agenda, the Commission shall vote on approval of the minutes of prior meetings.

6. After the establishment of the agenda, the Commission shall permit public comment by the citizens of Piqua as required by Section 4 of the Piqua Charter on any approved agenda item. Any person providing public comment shall provide his or her name and street address prior to making any comments.

7. Any non-citizen may also participate in public comment if an ordinance or resolution made part of the agenda affects his or her business located within the city of Piqua or utility service they receive within the city of Piqua. Any non-citizen shall state his or her name and either what business he or she operates that is being affected by an ordinance or resolution, or what property address inside the city limits that he or she is receiving utility service.

8. Any person providing public comment may speak once for up to a total of five minutes on each resolution and ordinance made part of the agenda. No person shall be permitted to comment twice on an agenda item.

9. Once public comment is completed, the Commission shall immediately begin debate and deliberate on each agenda item. No public comments from the public shall be permitted during the debate and/or deliberation of ordinances and resolutions by the commission.

10. After deliberation on ordinances and resolutions, votes on ordinances shall be recorded by roll call and votes on resolutions may be recorded by voice vote; if a commissioner wishes to have a roll call vote on a resolution, any commissioner may request the clerk to call the roll to record the vote. The Clerk of Commission shall record the vote tally for each ordinance and resolution.

11. During the Business Agenda, only city employees including department heads and guests of department heads to discuss matters affecting the city, the Piqua Chamber Director, the Main Street Piqua Director, may make presentations during the Business Agenda part of the meeting.

12. At the completion of the Business Agenda, the mayor may or may not permit commissioners to address the community for the good of the city. Afterwards, the commissioners shall call the business meeting of the commission to a close and city staff may be excused.

NON-AGENDA PUBLIC COMMENT

13. Non-agenda public comment sessions may, upon the discretion of the Commission, commence after the regular business meeting of the commission adjourns.

14. Any non-agenda public comment shall not begin after 9 p.m. and shall not continue after 9 p.m.

15. Comments by the public shall be addressed to the Commission and mayor and shall be limited to a seven-minute period per person. Under no circumstances should the Commission or mayor interrupt any person's seven-minute time period unless the individual violates the Rules of Conduct or the individual commenting requests interactive dialogue. If a Commission member or the mayor comment during an individual's allotted time, the time taken for any comment by Commission members or the mayor shall not be deducted from the individual's allotted seven minutes so that they receive their full allotted time to speak. No person may speak more than one time during any non-agenda public comment session.

16. All comments shall be related to city business or activities.

17. The Clerk of Commission shall not be under any obligation to keep minutes of the non-agenda public comment session.

18. Public comment time shall be only afforded to persons who live within the City of Piqua city limits, Springcreek Township, Washington Township and/or Miami County or_own property within the city or own a business within the city limits.

19. Any person providing public comment shall provide his or her name and street address prior to making any comments.

20. Any individual attending the Non-Agenda Public Comment period of the City Commission meeting may have signs that do not exceed 8 ½ x 11 in size. Such signs shall not be displayed in a way that obstructs the view of any other individual attending the meeting or any camera recording the meeting.

RULES OF CONDUCT

Recognizing that the city has a compelling and significant interest in conducting its meetings in an efficient manner, the following Rules of Conduct shall be enforced during the Commission Business Meeting and the Non-Agenda Public Comment session:

1. Obscene comments, physically threatening remarks, and disruptive conduct are prohibited;

2. Profanity that is disruptive is prohibited;

3. Racist and hate-filled epithets are prohibited;

4. Loud and boisterous conduct or comments are prohibited;

5. Cheering, jeering or clapping, unless for ceremonial purposes as determined by the mayor, are prohibited;

6. Noisemakers are prohibited;

7. All persons shall remain seated during commission meetings unless they are leaving the Commission Chambers or are addressing the Commission from the podium;

8. Any person desiring to make a public comment shall complete a public comment request card provided by the Clerk of Commission and shall deposit the card in the public comment request box. The box will be monitored throughout public comment

sessions and cards will be given to the mayor or presiding officer by the commission's designee during public comment sessions;

9. The mayor shall call the persons requesting to make public comment during the appropriate public comment periods;
10. When called by the mayor to address the Commission, the individual called shall address the Commission from the commission podium unless the person so called has a medical condition that prevents the individual from doing so; in such case, the mayor will make every attempt to accommodate the individual so his or her comments are heard by the public;
11. If during the non-agenda public comment session, the public comment cards have not all been called prior to the end of the meeting, the individuals not called will be placed at the top of the list for presenting comments at the next scheduled meeting;
12. If during the non-agenda public comment session, the public comment cards have been exhausted and the meeting has not been concluded, individuals who have not spoken may request to do so until the conclusion of the meeting.

Any individual violating a commission rule shall be warned by the mayor or presiding officer of the violation, and if such individual does not cease the activity so warned, he or she shall be asked to leave city hall. If an individual refuses to comply with the mayor or presiding officer's directive to leave city hall, the individual may be charged criminally for his or her conduct.

City of
PIQUA

PIQUA CITY COMMISSION REGULAR MEETING MINUTES
TUESDAY, DECEMBER 10, 2024

CALL TO ORDER

Piqua City Commission met at 5 p.m. in the Municipal Government Complex Commission Chambers located at 201 W. Water Street, Piqua, Ohio.

THE PLEDGE OF ALLEGIANCE

Mayor Lee led the assembly in the Pledge of Allegiance.

ROLL CALL

Commissioner Hohman, Mayor Lee, Commissioner Simmons, and Commissioner Vetter were present. A motion was made by Commissioner Hohman to excuse Commissioner DeBrosse for running late, and Commissioner Simmons seconded the motion. All were in favor, and the motion passed.

ADJOURNMENT TO EXECUTIVE SESSION

A motion was made by Commissioner Vetter to adjourn to Executive Session, and Commissioner Simmons seconded the motion. All were in favor and the motion was carried unanimously.

Commissioner DeBrosse joined the meeting.

ROLL CALL

Commissioner DeBrosse, Commissioner Hohman, Mayor Lee, Commissioner Simmons, and Commissioner Vetter were present.

EXECUTIVE SESSION

The Executive Session is to consider confidential information related to economic development as further defined by Ohio Revised Code Section 121.22(G)(8) or as amended.

The Executive Session was to consider confidential information related to economic development as further defined by Ohio Revised Code Section 121.22(G)(8) or as amended.

ADJOURNMENT FROM EXECUTIVE SESSION

A motion was made by Commissioner Simmons to adjourn from Executive Session, and Commissioner Hohman seconded the motion. All were in favor and the motion was carried unanimously.

PRESENTATION

1) Sanitation Services - Public Works Director Brian Brookhart

Public Works Director Brian Brookhart gave a presentation on Sanitation Services.

MOTION TO APPROVE BUSINESS AGENDA

Mayor Lee announced that the Business Agenda needed to be amended to withdraw Resolution No. R-145-24 and to add Resolution No. R-150-24.

A motion was made by Commissioner DeBrosse to add Resolution No. R-150-24 to the Business Agenda, and Commissioner Hohman seconded the motion. All were in favor and the motion was carried unanimously.

A motion was then made by Commissioner Hohman to withdraw Resolution No. R-145-24 from the Business Agenda, and Mayor Lee seconded the motion. All were in favor and the motion was carried unanimously.

1) Rules of Conduct for City Commission Meetings

CONSENT AGENDA

1) **Approval of Minutes**
Approval of the Minutes from the December 3, 2024, Regular City Commission Meeting

2) **Resolution No. R-143-24**
A resolution appointing a member to the Board of Zoning Appeals

Mayor Lee announced that William Walker will be appointed to the Board of Zoning Appeals with Resolution No. R-143-24.

A motion was made by Commissioner Hohman to approve the Consent Agenda, and Commissioner DeBrosse seconded the motion. All were in favor and the motion was carried unanimously.

OLD BUSINESS

1) **Ordinance No. O-21-24 (3rd Reading)**
An ordinance authorizing the issuance of not to exceed Three Million Eight Hundred Thousand Dollars ($3,800,000) of Bonds for the purpose of paying the costs of the acquisition, construction, renovation, equipping, and installation of Capital Improvements at the City Administration Building and the Fort Piqua Plaza or other city facilities,

including but not limited to Heating and Cooling Systems and Controls, Boilers, Lighting, and all other related improvements and appurtenances relating thereto, approving related matters in connection with the Issuance of the Bonds, paying the related costs of issuance thereof

Introduction: Finance Director Jerry O'Brien said that the city received a grant of $600,000, resulting in an issuance of $3.2 million dollars in bonds for the new chillers project at the Fort Piqua Plaza and the Municipal Government Building. He introduced Emmett Kelly, the city's Bond Counsel and Brian Cooper, the city's Municipal Advisor.

Commissioners Comments: Commissioner Hohman asked if anything has changed on this legislation since the last reading, to which Mr. O'Brien answered that the only change was the amount of bond issuance due to the grant proceeds of $600,000.

Public Comment: Kim Heisler of 1802 W. Parkway Drive asked if there was any acquisition of land in this proposal; Mr. O'Brien said no.

A motion was made by Commissioner Hohman to approve Ordinance No. O-21-24, and Commissioner Vetter seconded the motion. All were in favor and the motion was carried unanimously.

2) **<u>Ordinance No. O-22-24 (3rd Reading)</u>**
An ordinance repealing Schedule A of Chapter 33 of the Piqua Code and adopting a new Schedule A of Chapter 33 of the Piqua Code, relating to wages of certain municipal employees

Introduction: Human Resources Director Catherine Bogan said that Schedule A covers the salaries of full-time, non-union city employees and that there are 6 steps in each classification. This modification includes a three percent increase in each pay level to account for a cost of living adjustment.

Commissioners Comments: None

Public Comment: None

A motion was made by Commissioner Vetter to approve this ordinance, and Commissioner Simmons seconded the motion. All were in favor and the motion was carried unanimously.

3) **<u>Ordinance No. O-23-24 (3rd Reading)</u>**
An ordinance repealing Schedule A-1 of Chapter 33 of the Piqua Code and adopting a new Schedule A-1 of Chapter 33 of the Piqua Code, relating to wages of certain municipal employees

Introduction: Ms. Bogan explained that Ordinance No. O-23-24 pertains to the city's part-time, seasonal, and temporary employees; this legislation will allow for state minimum wage adjustments, along with a cost of living adjustment.

Commissioners Comments: None

Public Comment: None

A motion was made by Commissioner Vetter to approve the ordinance, and Commissioner Hohman seconded the motion. All were in favor and the motion was carried unanimously.

4) **Ordinance No. O-24-24 (3rd Reading)**
An ordinance authorizing the redemption of a portion of the City's $2,365,000 special obligation non-tax revenue bonds, series 2023 (federally taxable) and authorizing related notices and all documents and all other actions related thereto

Introduction: Mr. O'Brien explained to the Commission that this ordinance will allow the city to pay down from the proceeds of the bonds issued by the Port Authority in 2023 on behalf of the developer of the Scott Drive Project. The amount will be approximately $1.7 million dollars. The property exchange will occur on December 12, 2024, then the bond debt will be paid down on December 19, 2024.

Commissioners Comments: None

Public Comment: None

A motion was made by Commissioner Vetter to approve the ordinance, and Commissioner Simmons seconded the motion. All were in favor and the motion was carried unanimously.

5) **Ordinance No. O-25-24 (3rd Reading)**
An amended ordinance to make appropriations for the City of Piqua, Ohio, for the year 2024

Introduction: Mr. O'Brien said that this will be the final amendment to this ordinance with a few changes since the last reading. Section 1 includes an increase of $50,000 for office space renovations, along with a $60,000 increase in the Income Tax section to pay RITA for collection fees based on the number of transactions for the year.

Commissioners Comments: Commissioner Hohman asked if there were any other changes since the first and second readings. Mr. O'Brien replied that Sections 34 and 36 were updated regarding the transaction for the Scott Drive Project that will go from the city to PIC, then PIC will sell the property to the developer. The city will then end up with the proceeds from the sale, which will be used to pay down the debt. Commissioner Hohman also inquired about the decrease of one million dollars in the Fort Piqua Plaza Fund, to which Mr. O'Brien explained that was due to the chiller project not being done in 2024.

Commissioner Simmons asked about an increase of $27,240 in legal fees; Mr. O'Brien said this is to pay McCulloch Felger Fite & Gutmann Co LPA for legal services in 2024.

Public Comment: None

A motion was made by Commissioner Simmons to approve Ordinance No. O-25-24, and Commissioner Vetter seconded the motion. All were in favor and the motion was carried unanimously.

6) **<u>Ordinance No. O-26-24 (3rd Reading)</u>**
An ordinance to make appropriations for the City of Piqua, Ohio, for the year 2025

Introduction: Mr. O'Brien explained to the Commission that this is the city's budget for 2025 and reflects appropriations for the beginning of the new year. He noted one change since the last reading, which was Section 1 being increased by $40,000 for a compensation cost study in the Human Resources division.

Commissioners Comments: Mayor Lee asked if this should be an amended ordinance, to which Mr. O'Brien answered yes.

Commissioner Hohman wanted to know how Resolution No. R-140-24 is related to this ordinance; Mr. O'Brien responded that transfers of cash from the General Fund to other funds have to be approved via legal action by the Commission before advances are made. In this particular resolution, a transfer of $75,000 from the General Fund to the Golf Fund would be pre-authorized in case funds are needed in 2025.

Commissioner Vetter wanted to clarify that the city will not need to transfer funds to the Golf Fund in 2025, to which Mr. O'Brien said it is not anticipated but is established if needed.

Public Comment: None

A motion was made by Mayor Lee to amend Ordinance No. O-26-24 in regard to Section 1, the Human Resources division, for an increase in appropriations of $40,000, and Commissioner Simmons seconded the motion. All were in favor and the motion was carried unanimously.

A motion was then made by Commissioner Hohman to approve Ordinance No. O-26-24, and Mayor Lee seconded the motion. All were in favor and the motion was carried unanimously.

NEW BUSINESS

1) **<u>Resolution No. R-135-24</u>**
A resolution establishing the Piqua City Commission Calendar of Meetings for 2025

Introduction: Assistant City Manager Amy Welker said that the 2025 Calendar of Commission Meetings follows the standard procedure of meetings on the first and third Tuesdays of each month, noting two exceptions.

Commissioners Comments: Mayor Lee asked if the calendar provides for two town hall meetings; Ms. Welker answered yes.

Public Comment: None

A motion was made by Commissioner Simmons to approve this resolution, and Commissioner Hohman seconded the motion. All were in favor and the motion was carried unanimously.

2) **<u>Resolution No. R-136-24</u>**
A resolution approving the Special Events Support List for 2025

Introduction: Ms. Welker said that this resolution details events for 2025 and gives the Commission transparency in knowing that staff and departments will be expending funds to support these events, such as time, resources, and other support necessary for these events.

Commissioners Comments: Commissioner Vetter asked if the fireworks activities are included in this list; Ms. Welker responded yes, both Fourth of July and New Year's Day fireworks are included.

Public Comment: None

A motion was made by Commissioner Hohman to approve this resolution, and Commissioner DeBrosse seconded the motion. All were in favor and the motion was carried unanimously.

3) **<u>Resolution No. R-137-24</u>**
A resolution awarding a contract to Veregy for the change out of chillers, boilers, controls, and LED lighting for the Fort Piqua Plaza and the Municipal Government Complex

Introduction: Facilities Manager Bob Graeser said that this resolution authorizes a contract with Veregy on the project of new chillers, boilers, controls, and LED lighting at the Fort Piqua Plaza and the Municipal Government Complex.

Commissioners Comments: Commissioner Vetter inquired if this project is all included in the $3.7 million dollar bond issue, to which Mr. Graeser responded yes.

Public Comment: None

A motion was made by Commissioner Hohman to approve Resolution No. R-137-24, and Commissioner Vetter seconded the motion. All were in favor and the motion was carried unanimously.

4) **<u>Resolution No. R-138-24</u>**
A resolution authorizing a purchase order to Miami County Public Health for Public Health Services for the year 2025

Introduction: Ms. Welker stated that in January 2022, the city entered into a joint venture with the cities of Troy and Tipp City, along with all the townships and villages of Miami County, to provide public health services through Miami County Public Health. This resolution is an annual request to approve the payment needed for Miami County Public Health, which includes an increase of 1.2% over last year.

Commissioners Comments: Mayor Lee inquired about the increase of 1.2%, and Ms. Welker said it is most likely due to an increase in operating costs and salary increases.

Public Comment: None

A motion was made by Commissioner Hohman to approve Resolution No. R-138-24, and Commissioner Vetter seconded the motion. All were in favor and the motion was carried unanimously.

5) **Resolution No. R-139-24**
A resolution authorizing the city's Purchasing Department to advertise for bids to make certain purchases during the 2025 year

Introduction: Mr. O'Brien stated that this is an annual resolution that gives city staff the ability to advertise bids for the following year for contracts.

Commissioners Comments: None

Public Comment: None

A motion was made by Commissioner Hohman to approve this resolution, and Commissioner Vetter seconded the motion. All were in favor and the motion was carried unanimously.

6) **Resolution No. R-140-24**
A resolution authorizing transfers of cash from the General Fund to the other funds for the Fiscal Year 2025

Introduction: Mr. O'Brien explained that this resolution refers to a transfer of cash from the General Fund to the Golf Fund that was proposed in the 2025 appropriations.

Commissioners Comments: Commissioner Hohman asked that the Commission vote no on this resolution. He prefers that the Commission wait to authorize this transfer until it is needed.

Commissioner DeBrosse asked for clarification on this resolution, and Mr. O'Brien said that this authorization simply gives authority to have funds budgeted for this purpose. He added that appropriations provide the legal authority to spend money in a certain account and go away at year-end. This resolution is an extra step required by the state auditor's office to authorize the transfer of money.

Commissioner Vetter asked for more clarification regarding violation of the state audit code; Mr. O'Brien explained that it would not be an audit violation. The city staff would need to come back to the Commission to get permission for a transfer of funds prior to moving funds.

Public Comment: None

A motion was made by Commissioner Hohman to call the question, and Commissioner Vetter seconded the motion. All were in favor and the motion to vote was carried unanimously. The resolution was defeated by a unanimous vote of 5-0.

7) **Resolution No. R-141-24**
A resolution authorizing Temporary Loan of Cash from the General Fund to the other funds for the Fiscal Year 2025

Introduction: Mr. O'Brien said this is an advance that works like a loan until funds on the schedule are received related to grant funding. This keeps the funds positive and is a common procedure with grants.

Commissioners Comments: Commissioner Simmons asked where the money was being moved from; Mr. O'Brien replied that the money comes from grant reimbursements, such as CHIP and the Community Development Block Grant program.

Public Comment: None

A motion was made by Commissioner DeBrosse to approve Resolution No. R-141-24, and Commissioner Hohman seconded the motion. All were in favor and the motion was carried unanimously.

8) **Resolution No. R-142-24**
A resolution to approve the Administration Office Renovation

Introduction: Mr. Graeser said that this resolution would authorize office renovations in the Administrative Conference Room area utilizing Sourcewell.

Commissioners Comments: Commissioner Vetter asked for clarification on the total cost of the project, and Mr. Graeser responded it would be $105,000 with contingencies. Commissioner Vetter then asked if there were any building difficulties with this space; Mr. Graeser said no. Commissioner Vetter said he had reservations about spending $105,000 on renovations and would rather spend it on special projects in the Parks system.

City Manager Paul Oberdorfer added that there is a need for this office space due to the onboarding of a new full-time Law Director and Law Assistant. This renovation would include the conversion of the Administration Conference Room into two offices, along with a new conference room next to it.

Mayor Lee asked where the previous office for the Law Department was located; Mr. Oberdorfer explained that two employees are housed in that space now, so they would have to be displaced. He added that this renovation option had the least impact on construction in the building at this time.

Commissioner Hohman asked if $105,000 was the contingency value, and Mr. Graeser confirmed that it would not exceed that amount.

Public Comment: None

A motion was made by Commissioner Hohman to approve the resolution, and Commissioner DeBrosse seconded the motion. Commissioner DeBrosse and Commissioner Hohman voted in favor. Mayor Lee, Commissioner Simmons, and Commissioner Vetter voted against it. The motion was defeated.

9) **Resolution No. R-144-24**
A resolution to authorize an Economic Development loan to The Piqua Improvement Corporation

Introduction: Economic Development Director Chris Schmiesing stated that this resolution authorizes a loan that was recommended by the Economic Development Incentive Committee to PIC. This would allow PIC to purchase the property at 125 W. Water Street, which was formerly Town & Country Furniture, in order to preserve the historical significance of this building. The property needs significant renovations; by PIC purchasing the property, it will position the property for revitalization by allowing the city to engage with the proper developers in order to bring the building back to its highest and best use. Mr. Schmiesing reported that there are already two potential developers interested, and he believes this transformation will contribute to the vibrancy of Downtown Piqua.

Commissioners Comments: Commissioner Simmons inquired as to why the city would get involved and not allow the developers to figure it out on their own.

Mayor Lee commented that the city is concerned with economic development, which is why the city wants to acquire the property.

Mr. Schmiesing reiterated that PIC is a non-profit entity specifically created for the purpose of securing ownership in properties to provide time for developers to do their due diligence necessary for funding sources and the lengthy application process. He added that developers are typically not inclined to risk their own capital; it is a very common practice for municipalities and their CIC's to play a role in holding properties for a time period to ensure the highest and best use outcome for their communities.

Commissioner Hohman commented that he appreciates PIC's initiative, as it confirms that the city is working for the betterment of the citizens, not for the free market.
Mr. Schmiesing agreed, as this is a mechanism that successful communities utilize for the most economic impact & benefits.

Public Comment: Kim Heisler asked if this legislation was supported by a resolution or ordinance previously discussed.
Mr. Schmiesing replied that this resolution would allow the city staff to execute a loan with PIC for this particular property.
Mr. O'Brien added that the appropriations for this loan were already approved in Ordinance No. O-25-24, Section 25.

A motion was made by Commissioner Hohman to approve this resolution, and Mayor Lee seconded the motion. All were in favor and the motion was carried unanimously.

10) Resolution No. R-146-24
A resolution to amend the City Facility Honorary Naming Policy

Introduction: Mr. Schmiesing stated that this resolution is due to the fact that the city's previous naming policy did not include a means for the Commission to consider the merit of a naming request, nor what level of board or review is warranted prior to taking action. This resolution would modify the wording of the current policy so that proposed naming requests would come before the Commission first.

Commissioners Comments: Mayor Lee inquired as to the current policy language. Mr. Schmiesing said that the existing policy refers naming requests to the Planning Commission first, who then refers it to the other boards and committees. The Planning Commission then refers it back to the Commission. With the revisions, naming requests would now come to the City Commission first, who can then refer to other boards or committees if deemed appropriate. This would give the City Commission more latitude to determine how the naming process is handled.

Commissioner DeBrosse commented that the reason for this revision is that there are certain instances where philanthropic entities want to make contributions to the city and want to have their name placed on it.

Mayor Lee stated that the current naming policy written should have went to the Diversity Committee first, as he wants citizens to have a say.

Commissioner Hohman said that this revision to the naming policy allows the Commission the option to re-delegate naming request authorizations based on certain instances. He added that the Diversity Committee is not an elected board, but the City Commission is elected.

Public Comment: None

A motion was made by Commissioner Vetter to call the question, and Commissioner DeBrosse seconded the motion. Commissioner DeBrosse, Commissioner Hohman, Commissioner Simmons, and Commissioner Vetter voted in favor of Resolution No. R-146-24, and Mayor Lee voted against it. The motion carried.

11) Resolution No. R-147-24
A resolution to authorize the naming of a City facility

Introduction: Mr. Schmiesing said that this item is to formally recognize the significant monetary contribution by Dr. Trevino and A Better Community Fund towards the Lock 9 Performance Pavilion.

Commissioners Comments: None

Public Comment: None

A motion was made by Commissioner Hohman to approve Resolution No. R-147-24, and Commissioner DeBrosse seconded the motion. All were in favor and the motion was carried unanimously.

12) <u>Resolution No. R-148-24</u>
A resolution to authorize the naming of a City facility

Introduction: Mr. Schmiesing said that this item is an acknowledgment of a significant contribution to the Lock 9 Park Project, but the potential donor wishes to remain confidential until the naming rights are approved. It would involve naming the water feature and the overlook area with a donation of $750,000.

Commissioners Comments: Commissioner DeBrosse expressed his concern over voting on this resolution with the phrase "a confidential donor" being used in place of the actual name of the donor. Mr. Schmiesing suggested the option of providing a commitment letter from the donor with the assistance of the law office.

Commissioner Hohman suggested tabling the item until the next Commission meeting.

Commissioner Vetter asked if this would be a new donation of $750,000, to which Mr. Schmiesing answered yes.

Public Comment: None

A motion was made by Mayor Lee to amend this resolution to remove "A Better Community Fund" and add "a confidential donor" in place of it, and Commissioner Hohman seconded the motion. All were in favor and the motion was carried unanimously.

A motion was then made by Mayor Lee to table this resolution until the next Regular Commission Meeting on January 7, 2025, and Commissioner Simmons seconded the motion. All were in favor and the motion was carried unanimously.

13) <u>Resolution No. R-149-24</u>
A resolution authorizing the City Manager to enter into a contract with IGM Technology Corp. for a software solution for financial reporting

Introduction: Mr. O'Brien explained that this resolution gives the City Manager the authority to sign a contract for software that will assist with end-of-the-year reporting. This software will provide a better process for financial reporting utilizing the latest technology.

Commissioners Comments: Mayor Lee asked if the new software would be compatible with the city's existing software, and Mr. O'Brien replied that it is compatible with Springbrook.

Commissioner Vetter requested that Mr. O'Brien provide a summary of all the software that was purchased in 2024.

Commissioner Hohman said he understands the need for various software programs but that they do appear to do similar functions. Mr. O'Brien said he would be happy to give more details to the Commission in the near future to explain the purpose and use of each software program purchased this past year. Commissioner Hohman expressed his appreciation to Mr. O'Brien for modernizing the city's accounting system.

Public Comment: Kim Heisler commented that the city spent a lot of money on the Civic Clerk software and needs to make sure it works properly. She said that the livestream for tonight's meeting was not working properly, citing the need for a remedy.

A motion was made by Mayor Lee to approve Resolution No. R-149-24, and Commissioner Hohman seconded the motion. All were in favor and the motion was carried unanimously.

14) Resolution No. R-150-24
A resolution authorizing transfers of cash from the Scott Dr Redevelopment Fund to the Nontax Revenue Bonds '23 Debt Service Fund for the Fiscal Year 2024

Introduction: Mr. O'Brien indicated that this resolution refers to one particular transfer discussed earlier in the meeting to payoff old bonds to pay down the debt service from the Scott Drive Redevelopment Project.

Commissioners Comments: None

Public Comment: None

A motion was made by Commissioner Vetter to approve Resolution No. R-150-24, and Commissioner Hohman seconded the motion. All were in favor and the motion was carried unanimously.

COMMISSIONERS COMMENTS

Mr. Oberdorfer expressed his appreciation for his staff of 192 employees. He said that the amount of work this small number of employees accomplishes shows their dedication to the city, and he commended them for another year of good work.

Commissioner Vetter shared that he is happy that the city's 2025 budget for the cat program has increased and asked for more volunteers. He gave a special thank you to those involved with the "Christmas on the Green" event at Main Street Piqua. He said he is concerned that the CIP process was different this year than in previous years. He announced a groundbreaking ceremony on December 16th for the Olive Garden/Scott Drive Project, along with a Habitat for Humanity house dedication on December 20th. He also applauded city staff for a recent Community Services Report and reminded citizens that a recent lead pipe letter sent out from the city was due to the Federal EPA. He is pleased that fiscal meetings will be included quarterly in 2025 Commission

Meetings.

Commissioner Simmons suggested the use of YouTube in addition to the Civic Plus livestream. He asked how much it would cost to get new microphones in the Commission Chambers. He expressed gratitude to the city staff and the Main Street Piqua staff, as he has enjoyed seeing holiday lights around town and pictures from the holiday parade.

Commissioner Hohman wished everyone Happy Holidays.

Commissioner DeBrosse had no comment.

Mayor Lee commented that 2024 has been a trying year, more so than most. He said this was his seventh year serving on the Commission, and he thanked the city staff, the Commission clerks, and the Police and Fire Departments for their hard work and dedication. He also reminded everyone of basketball at local schools this coming weekend.

ADJOURNMENT

A motion was made by Commissioner Hohman to adjourn at 7:45 p.m., and Commissioner Simmons seconded the motion. All were in favor and the motion was carried unanimously.

NON-AGENDA PUBLIC COMMENT

This is an opportunity for citizens to address the City Commission on non-agenda items after the adjournment of the Business Agenda. Comments will be limited to seven (7) minutes.

KRIS LEE, MAYOR

PASSED: 1-7-25

ATTEST: Diana Tampler

COMMISSION CLERK

City of PIQUA

COMMISSION AGENDA STAFF REPORT

MEETING DATE	January 7, 2025	
REPORT TITLE	**Resolution No. R-148-24 (tabled)** A resolution to authorize the naming of a City facility	
SUBMITTED BY	Chris Schmiesing, Director Economic Development	
AGENDA CLASSIFICATION	Resolution	
BACKGROUND	In acknowledgment of a significant contribution to the Lock 9 Park Project by UVMC Community Benefit Fund, the donor has requested the water feature and overlook be recognized as the "Lock 9 UVMC Community Benefit Fund Water Feature/Overlook".	
BUDGET/FINANCIAL IMPACT (Project costs and funding sources)	Budgeted $:	0
	Expenditure $:	0
	Source of Funds:	N/A
	Narrative:	This item, if approved, will recognize a $750,000 contribution in support of the Lock 9 Park Project.
ATTACHMENTS	None	

Resolution No. R-148-24 (tabled)

A resolution to authorize the naming of a City facility

WHEREAS, the City of Piqua has received a significant donation of funds from the UVMC Community Benefit Fund in support of the park improvements at Lock 9 Park; and,

WHEREAS, the City Commission desires to recognize the donor by naming the water feature and overlook to honor the donor.

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring that:

SEC 1: "Lock 9 UVMC Community Benefit Fund Water Feature/Overlook" is hereby adopted as the honorary name at the Lock 9 Park.

SEC 2: The City Manager is hereby authorized to direct the installation of signage and use of the name when referencing the subject facility.

SEC 3: This resolution shall take effect and be in force from and after the earliest period allowed by law.

KRIS LEE, MAYOR

PASSED: 1-7-2025

ATTEST: Deana L Templin
CLERK OF COMMISSION

The Motion to adopt the foregoing Resolution was offered by ~~None~~ Commissioner Hohman, seconded by ~~None~~ Commissioner Simmons, and on roll call the following vote ensued:

Mayor Kris Lee	yah
Commissioner Jim Vetter	yah
Commissioner Paul Simmons	yah
Commissioner Thomas Hohman	yah
Commissioner Frank DeBrosse	yah

City of PIQUA

COMMISSION AGENDA STAFF REPORT

MEETING DATE	January 7, 2025	
REPORT TITLE	**<u>Resolution No. R-1-25</u>** A resolution approving the purchase of liability insurance for Piqua's hydraulic canal and lakes	
SUBMITTED BY	Kevin Krejny, Director Purchasing & Contracts	
AGENDA CLASSIFICATION	Action Item	
BACKGROUND	MVRMA is unable to cover certain specialty areas under our general liability policy. AEGIS has provided this excess liability coverage for Piqua's hydraulic canal and lakes in the past. This Resolution continues insurance coverage for 1/15/25-1/15/26.	
BUDGET/FINANCIAL IMPACT (Project costs and funding sources)	Budgeted $:	
	Expenditure $:	$247,469.00
	Source of Funds:	Fund 403-000-165-1650 $118,785.12 Fund 404-000-165-1650 $118,785.12 Fund 401-000-165-1650 $ 9,898.76
	Narrative:	It is recommended that this Resolution be approved and the City continue with AEGIS for hydraulic canal and lakes liability insurance.
ATTACHMENTS	None	

Resolution No. R-1-25

A resolution approving the purchase of liability insurance for Piqua's hydraulic canal and lakes

WHEREAS, certain specialty areas do not fall within the coverage of the City's general liability policy and excess liability insurance is needed for coverage; and

WHEREAS, the City has been able to obtain coverage in a rare market for the Hydraulic Canal and Lakes due to their unique nature and size of claims; and

WHEREAS, this resolution constitutes an emergency requiring the immediate preservation of public property (e.g., the City's Hydraulic Canal and Lakes) because the City must accept the insurance by January 15, 2025;

WHEREAS, the City was able to obtain coverage in 2020 from AEGIS and desires to renew that coverage.

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring that:

SEC. 1: The City Manager is authorized to enter into an Agreement for Liability and Property coverage for the City's Hydraulic Canal and Lakes through AEGIS effective January 15, 2025, and expiring January 15, 2026, in the amount not to exceed $247,469.00.

SEC. 2: The Finance Director is hereby authorized to draw his warrants from time to time on the appropriate account of the City Treasury in an amount not to exceed $247,469.00 in payment according to the premium and certifies that the funds are available.

SEC. 3: The Commission of the City of Piqua declares this to be an emergency measure immediately necessary for the preservation of public property in that the City must accept the insurance terms no later than January 15, 2025, to have coverage. Pursuant to City of Piqua Charter Section 12 and provided this resolution receives the required affirmative vote of at least seventy-five percent (75%) of the Commission, this resolution shall take effect and be in force immediately upon the Commission's passage.

KRIS LEE, MAYOR

PASSED: 1-7-2025

ATTEST: Diana Tangler

CLERK OF COMMISSION

The Motion to adopt the foregoing Resolution was offered by ~~None~~ Commissioner Vetter, seconded by ~~None~~ Commissioner Hohman, and on roll call the following vote ensued:

Mayor Kris Lee	Yah
Commissioner Jim Vetter	yah
Commissioner Paul Simmons	yah
Commissioner Thomas Hohman	yah
Commissioner Frank DeBrosse	yah

A motion was made by Commissioner Simmons to Amend this resolution to make it an emergency. Seconded by Commissioner Hohman.

All in favor.

City of PIQUA

COMMISSION AGENDA STAFF REPORT

MEETING DATE	January 7, 2025		
REPORT TITLE	**Resolution No. R-2-25** A resolution approving the purchase of liability insurance for Piqua's combustion turbines		
SUBMITTED BY	Kevin Krejny, Director Purchasing & Contracts		
AGENDA CLASSIFICATION	Resolution		
BACKGROUND	The City has been able to obtain coverage in a rare market for the combustion turbines due to their unique nature and size of claims from Chubb Insurance since 2017.		
BUDGET/FINANCIAL IMPACT (Project costs and funding sources)	Budgeted $:		
	Expenditure $:	$177,924.00	
	Source of Funds:	Fund 401-000-165-1650	
	Narrative:	For excess liability coverage on the combustion turbines.	
ATTACHMENTS	None		

Resolution No. R-2-25

A resolution approving the purchase of liability insurance for Piqua's combustion turbines

WHEREAS, certain specialty areas do not fall within the coverage of the City's general liability policy and excess liability insurance is needed for coverage; and

WHEREAS, the City has been able to obtain coverage in a rare market for the combustion turbines due to their unique nature and size of claims; and

WHEREAS, this resolution constitutes an emergency requiring the immediate preservation of public property (e.g., the City's combustion turbines) because the City must accept the insurance by January 15, 2025;

WHEREAS, the City was able to obtain coverage in 2017 from Chubb Insurance and desires to renew that coverage.

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring that:

SEC. 1: The City Manager is authorized to enter into an Agreement for Liability and Property Coverage for the City's combustion turbines through Chubb Insurance effective January 15, 2025 and expiring on January 15, 2026, in the amount not to exceed $177,924.00.

SEC. 2: The Finance Director is hereby authorized to draw his warrants from time to time on the appropriate account of the City Treasury in an amount not to exceed $177,924.00 in payment according to the premium and certifies that the funds are available.

SEC. 3: The Commission of the City of Piqua declares this to be an emergency measure immediately necessary for the preservation of public property in that the City must accept the insurance terms no later than January 15, 2025, to have coverage. Pursuant to City of Piqua Charter Section 12 and provided this resolution receives the required affirmative vote of at least seventy-five percent (75%) of the Commission, this resolution shall take effect and be in force immediately upon the Commission's passage.

KRIS LEE, MAYOR

PASSED: 1-7-2025

ATTEST: [signature]

CLERK OF COMMISSION

The Motion to adopt the foregoing Resolution was offered by ~~None~~ Commissioner Hohman, seconded by ~~None~~ Commissioner Vetter, and on roll call the following vote ensued:

Mayor Kris Lee	Yah
Commissioner Jim Vetter	yah
Commissioner Paul Simmons	yea
Commissioner Thomas Hohman	yah
Commissioner Frank DeBrosse	yah

A motion to amend resolution to make an emergency was offered by Commissioner Hohman and seconded by Commissioner Simmons.

All were in favor.

Diana Tamplin
Clerk of Commission

City of PIQUA

COMMISSION AGENDA STAFF REPORT

MEETING DATE	January 7, 2025	
REPORT TITLE	**Resolution No. R-3-25** A resolution authorizing a temporary loan of cash from the general fund to the city facilities improvements capital projects fund	
SUBMITTED BY	Jerry O'Brien, Director Finance	
AGENDA CLASSIFICATION	Resolution	
BACKGROUND	The City Commission has authorized a bond issuance to provide funds for the HVAC upgrades to the City Hall and Fort Piqua Plaza buildings. The bonds will be sold around the end of January or early February 2025 and the proceeds are expected to be received by the City in early or md-February 2025. Commission has approved the contract with Veregy to do the upgrades. However, money must be available in the construction project fund in order for the Finance Director to certify that funds are available for the project for the contract to be executed, materials to be ordered, and the project to proceed. Staff recommends the project begin as soon as possible so that Veregy can order the materials due to the long lead times to acquire the materials. As soon as the bonds are sold and the proceeds received, that portion of the advance will be repaid. The remainder of the advance will be repaid with grant proceeds as those funds are received.	
BUDGET/FINANCIAL IMPACT (Project costs and funding sources)	Budgeted $:	$3,800,000
	Expenditure $:	$0
	Source of Fund	General Fund
	Narrative:	Pass the Resolution to authorize the Finance Director to make the advance as needed up to the amount authorized.
ATTACHMENTS	None	

Resolution No. R-3-25

A resolution authorizing a temporary loan of cash from the general fund to the city facilities improvements capital projects fund

WHEREAS, This Commission has authorized in ordinance O-21-24 the issuance of bonds in the amount of $3.2 million to pay for the HVAC system upgrades in the City Hall building and the Fort Piqua Plaza building; and,

WHEREAS, The Ohio Facilities Construction Commission has notified the City that $600,000 in State grant funds have been earmarked for the project; and,

WHEREAS, Ordinance O-21-24 states that "the City may advance costs for Original Expenditures for the Project from its appropriate funds"; and,

WHEREAS, Staff has determined it is in the best interest of the City to begin the project as soon as possible due to the long lead times for receiving the equipment for the project; and,

WHEREAS, An advance of cash from the General Fund to the City Facilities Improvements Capital Projects Fund would allow the project to begin several weeks earlier than waiting for the bond proceeds to be received; and,

WHEREAS, The Auditor of State Ohio Compliance Supplement requires that: "Temporary loans require a resolution authorizing the temporary loans.

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring that:

SEC. 1: That the Finance Director be authorized to temporarily loan funds (advance) from the General Fund to the City Facilities Improvements Capital Projects Fund in an amount not to exceed $3,800,000.

SEC. 2: That the Finance Director be authorized to repay the advance from the General Fund to the City Facilities Improvements Capital Projects Fund in the amount borrowed ($3,800,000) upon receipt of the bond proceeds and the grant funds.

SEC. 3: This Resolution shall take effect and be in force from and after the earliest period allowed by law.

1-7-25 Amended to make emergency.

KRIS LEE, MAYOR

PASSED: 1-7-25

ATTEST: Deana Tampler
CLERK OF COMMISSION

The Motion to adopt the foregoing Resolution was offered by ~~None~~ Commissioner Hohman, seconded by ~~None~~ Commissioner Vetter, and on roll call the following vote ensued:

Mayor Kris Lee	yah
Commissioner Jim Vetter	yah
Commissioner Paul Simmons	yah
Commissioner Thomas Hohman	yah
Commissioner Frank DeBrosse	yah

A motion was made by Commission Hohman to amend resolution to make an emergency. Seconded by Commissioner DeBrosse. All in favor.

Deana Tampler
Clerk

City of PIQUA

COMMISSION AGENDA STAFF REPORT

MEETING DATE	January 7, 2025	
REPORT TITLE	**Resolution No. R-4-25** A resolution regarding the applied for TREX transfer liquor permit for Piqua Vapor Inc., 645 W. Water Street, Piqua, OH 45356	
SUBMITTED BY	Law	
AGENDA CLASSIFICATION	Resolution	
BACKGROUND	The application for a TREX transfer liquor permit was mailed from the Ohio Division of Liquor Control on 12/18/2024. A response must be postmarked by 1/18/2025.	
BUDGET/FINANCIAL IMPACT (Project costs and funding sources)	Budgeted $:	0
	Expenditure $:	0
	Source of Funds:	N/A
	Narrative:	No financial impact included
ATTACHMENTS	1. Liquor Permit - Piqua Vapor Inc.	

Resolution No. R-4-25

A resolution regarding the applied for TREX transfer liquor permit for Piqua Vapor Inc., 645 W. Water Street, Piqua, OH 45356

WHEREAS, Chapter 4303 of the Ohio Revised Code authorizes the Ohio Division of Liquor Control to issue liquor permits within the state of Ohio; and

WHEREAS, Chapter 4303 of the Ohio Revised Code authorities the legislative authority of a municipal corporation to object to the issuance, transfer, or renewal of a liquor permit within the limits of such municipal corporation and request a hearing thereon, and

WHEREAS, the Piqua City Commission has received from the Ohio Division of Liquor Control an application for a TREX liquor permit from Piqua Vapor, Inc., 645 W Water Street, Piqua, OH 45356.

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring that:

SEC. 1: The City Commission of the City of Piqua has no objections to this TREX liquor permit and does not request a hearing

SEC. 2: The legislative notice will be sent by the Clerk of Commission to the Ohio Division of Liquor Control no later than January 18 2025

SEC. 3: This resolution shall take effect and be in force from and after the earliest period allowed by law.

KEL

KRIS LEE, MAYOR

PASSED: 1-7-2025

ATTEST: Diana Taylor
CLERK OF COMMISSION

The Motion to adopt the foregoing Resolution was offered by ~~None~~ Commissioner Holtman, seconded by ~~None~~ Commissioner Simmons, and on roll call the following vote ensued:

Mayor Kris Lee yah

Commissioner Jim Vetter Ney
Commissioner Paul Simmons Yah
Commissioner Thomas Hohman yah
Commissioner Frank DeBrosse yah

NOTICE TO LEGISLATIVE AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

7058157 PERMIT NUMBER			TREX TYPE	PIQUA VAPOR INC 645 W WATER ST PIQUA OH 45356
10	01	2022 ISSUE DATE		
10	21	2024 FILING DATE		
C1 C2 PERMIT CLASSES				
55 TAX	077 DISTRICT	A	F32563 RECEIPT NO	

FROM 12/13/2024 SAFEKEEPING

30612130065 PERMIT NUMBER			TYPE	GB LICENSE LLC 1117 S ARLINGTON ST UNIT B AKRON OH 44306
10	01	2022 ISSUE DATE		
10	21	2024 FILING DATE		
C1 C2 PERMIT CLASSES				
77 TAX	011 DISTRICT		RECEIPT NO	

MAILED 12/18/2024 [redacted] RESPONSES MUST BE POSTMARKED NO LATER THAN. 1/18/2025 [redacted]

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.
REFER TO THIS NUMBER IN ALL INQUIRIES A TREX 7058157
(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT THE HEARING BE HELD ☐ IN OUR COUNTY SEAT. ☐ IN COLUMBUS.

WE DO NOT REQUEST A HEARING. ☐
DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature) (Title)- ☐ Clerk of County Commissioner (Date)
☐ Clerk of City Council
☐ Township Fiscal Officer

CLERK OF PIQUA CITY COUNCIL
201 W WATER ST
PIQUA OHIO 45356

City of
PIQUA

DATE:	December 23, 2024
TO:	City of Piqua – Chief of Police Rick Byron City of Piqua – Law Director Frank Patrizio City of Piqua – Economic Development Director Chris Schmiesing
From:	Diana Tamplin, City of Piqua – Clerk of Commission

LIQUOR PERMIT APPLICATION

Please review the attached application for a TREX liquor license from Piqua Vapor Inc, 645 W Water Street, Piqua, Ohio, 45356, and give me your comments.

The attached notice was received in the Clerk of Commission Office on DECEMBER 23, 2024, with notification due to the Ohio Division of Liquor Control no later than JANUARY 18, 2025.

	Objects	No Objections
Chief of Police Rick Byron		None
Law Director Frank Patrizio		
Economic Development Director Chris Schmiesing		None

	Objects	No Objections
Mayor Lee		
Commissioner DeBrosse		
Commissioner Hohman		
Commissioner Simmons		
Commissioner Vetter		

Diana Tamplin

From: Chris Schmiesing
Sent: Monday, December 23, 2024 3:10 PM
To: Rick Byron; Diana Tamplin; Frank Patrizio; f-patrizio@mffg.net
Cc: Jessica Stiltner; Paul Oberdorfer; Melissa Kinney
Subject: Re: Liquor permit

No objection from Economic Development

Chris Schmiesing, OhioCED
Community and Economic Development Director
D 937.778.2007
C 937.606.0684
www.piquaoh.gov

From: Rick Byron <rbyron@piquaoh.gov>
Sent: Monday, December 23, 2024 2:26:48 PM
To: Diana Tamplin <dtamplin@piquaoh.gov>; Chris Schmiesing <cschmiesing@piquaoh.gov>; Frank Patrizio <fpatrizio@piquaoh.gov>; f-patrizio@mffg.net <f-patrizio@mffg.net>
Cc: Jessica Stiltner <jstiltner@piquaoh.gov>; Paul Oberdorfer <poberdorfer@piquaoh.gov>; Melissa Kinney <mkinney@piquaoh.gov>
Subject: RE: Liquor permit

No objection from the police department.

Rick Byron, CLEE
Safety Services Director/Chief of Police
City of Piqua/Piqua Police Department
937.778.2027 | www.piquaoh.gov

-----Original Message-----
From: Diana Tamplin <dtamplin@piquaoh.gov>
Sent: Monday, December 23, 2024 2:11 PM
To: Chris Schmiesing <cschmiesing@piquaoh.gov>; Rick Byron <rbyron@piquaoh.gov>; Frank Patrizio <fpatrizio@piquaoh.gov>; f-patrizio@mffg.net
Cc: Jessica Stiltner <jstiltner@piquaoh.gov>; Paul Oberdorfer <poberdorfer@piquaoh.gov>; Melissa Kinney <mkinney@piquaoh.gov>
Subject: Liquor permit

Attached is an application for a TREX liquor license. Usually you are approving New or Renewal permits so I wanted to point this out.

D

-----Original Message-----
From: No_Reply@piquaoh.gov <No_Reply@piquaoh.gov>
Sent: Monday, December 23, 2024 2:04 PM
To: Diana Tamplin <dtamplin@piquaoh.gov>
Subject: Message from "RNP002673CAA57B"

This E-mail was sent from "RNP002673CAA57B" (MP C4504).

Diana Tamplin

From:	Rick Byron
Sent:	Monday, December 23, 2024 2:27 PM
To:	Diana Tamplin; Chris Schmiesing; Frank Patrizio; f-patrizio@mffg.net
Cc:	Jessica Stiltner; Paul Oberdorfer; Melissa Kinney
Subject:	RE: Liquor permit

No objection from the police department.

Rick Byron, CLEE
Safety Services Director/Chief of Police City of Piqua/Piqua Police Department
937.778.2027 | www.piquaoh.gov

-----Original Message-----
From: Diana Tamplin <dtamplin@piquaoh.gov>
Sent: Monday, December 23, 2024 2:11 PM
To: Chris Schmiesing <cschmiesing@piquaoh.gov>; Rick Byron <rbyron@piquaoh.gov>; Frank Patrizio <fpatrizio@piquaoh.gov>; f-patrizio@mffg.net
Cc: Jessica Stiltner <jstiltner@piquaoh.gov>; Paul Oberdorfer <poberdorfer@piquaoh.gov>; Melissa Kinney <mkinney@piquaoh.gov>
Subject: Liquor permit

Attached is an application for a TREX liquor license. Usually you are approving New or Renewal permits so I wanted to point this out.

D

-----Original Message-----
From: No_Reply@piquaoh.gov <No_Reply@piquaoh.gov>
Sent: Monday, December 23, 2024 2:04 PM
To: Diana Tamplin <dtamplin@piquaoh.gov>
Subject: Message from "RNP002673CAA57B"

This E-mail was sent from "RNP002673CAA57B" (MP C4504).

Scan Date: 12.23.2024 14:04:05 (-0500)
Queries to: No_Reply@piquaoh.gov

Diana Tamplin

From:	State of Ohio <das.customersupport@das.ohio.gov>
Sent:	Tuesday, October 1, 2024 2:17 PM
To:	Diana Tamplin
Subject:	Incident INC9362306 notification

This message was sent securely using Zix®

Ohio | Department of Commerce

Division of Liquor Control

Mike DeWine, Governor
Jon Husted, Lt. Governor

Sheryl Maxfield, Director

INC9362306 - TREX Process Inquiry

Your ticket has been changed to "Resolved." If you feel the issue is not resolved, please click the following link to reopen your ticket: <Click here if your issue was not properly resolved INC9362306 >

Close code : LIQ.Provided Information
Close notes: Hello Diana!

I'm happy to provide some clarification on this. A TREX (aka economic development project) transfer is used specifically when there are no retail class permits available for issuance within the applied for municipality. In order to TREX a permit, the applicants must obtain from applicable city, village, or township that has jurisdiction over the applied for location BEFORE the transfer application is submitted to the DOLC.

You can read more about TREXing a permit at the following link:
https://com.ohio.gov/divisions-and-programs/liquor-control/transfer-existing-permit/guides-and-resources/what-it-means-to-trex-a-permit

After the application for TREX transfer is received by the Division of Liquor Control, all usual local notices will be sent and entities with jurisdiction will have the opportunity to object, as is the case with all new/transferred permits.

Please let us know if you have additional questions.

Thanks!
Lauren
LESC

Comments:

2024-10-01 14:16:13 EDT - Lauren Payne Additional comments
Resolution notes: Hello Diana!

I'm happy to provide some clarification on this. A TREX (aka economic development project) transfer is used specifically when there are no retail class permits available for issuance within the applied for municipality. In order to TREX a permit, the applicants must obtain from applicable city, village, or township that has jurisdiction over the applied for location BEFORE the transfer application is submitted to the DOLC.

You can read more about TREXing a permit at the following link:
https://com.ohio.gov/divisions-and-programs/liquor-control/transfer-existing-permit/guides-and-resources/what-it-means-to-trex-a-permit

After the application for TREX transfer is received by the Division of Liquor Control, all usual local notices will be sent and entities with jurisdiction will have the opportunity to object, as is the case with all new/transferred permits.

Please let us know if you have additional questions.

Thanks!
Lauren
LESC

2024-10-01 13:31:11 EDT - Guest User Additional comments
received from: dtamplin@piquaoh.gov

This message was sent securely using Zix®

I am one of the city clerks and received an application that I have never seen before. Can you tell us what our role is in signing the this TREX form. Is this any kind of approval or will that come at a later time? All liquor license requests go before our commissioners for approval and we are trying to determine if this form needs to follow that same procedure.

Current permit holder GBLicense, LLC 3061213-0005

New business: Piqua Vapor, Inc. 646 W Water Street, Piqua OH

Diana L. Tamplin

Human Resources & Executive Specialist

Commission Clerk

201 W. Water St., Piqua, Oh 45356

937.778.2052 ¦ www.piquaoh.gov
[https://gcc01.safelinks.protection.outlook.com/?url=http%3A%2F%2Fwww.piquaoh.gov%2F&data=05%7C02%7COhioLiquorInfo%40com.ohio.gov%7C72a5408fd79f45e8f55408dce23e93e2%7C50f8fcc494d84f0784eb36ed57c7c8a2%7C0%7C0%7C638634006080960393%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C80000%7C%7C%7C&sdata=d0el8pPEZYsz5fRHiSbsSnno5ocha5xEkBJNoTthlmU%3D&reserved=0]

You will receive emails from the State of Ohio whenever there is activity on your incident

Division of Liquor Control 6606 Tussing Road Reynoldsburg, OH 43068

Ref:MSGOH100038215_BIOiokO9elPiJ0xe

City of PIQUA

R-5-25

Commission Agenda Staff Report

MEETING DATE	January 7, 2025			
REPORT TITLE	A RESOLUTION AUTHORIZING A PURHCASE ORDER TO NELSON TREE SERVICE FOR ELECTRIC POWER LINE CLEARANCE FOR 2025 THRU 2027			
SUBMITTED BY	Name & Title: Alan Barga, Distribution Manager			
	Department: Power System			
AGENDA CLASSIFICATION	☐Consent	☐Ordinance	☒Resolution	☐Regular
APPROVALS/REVIEWS	☒City Manager		☒Finance Director	
	☐Development Director		☐Law Director	
	☒Department Director		☒Other: Energy Board	
BACKGROUND	Piqua Power System intends to contract one aerial tree-trimming crew in 2025 thru 2027. Sealed bids from pre-qualified contractors were received November 21, 2024. The bids have been reviewed and the results are attached. The bid from Nelson Tree Service is recommended for award as the qualified bid. Nelson Tree Service has provided this service to the City of Piqua for the last nineteen years and their service has been exceptional.			
BUDGETING AND FINANCIAL IMPACT	Budgeted $:	$300,000		
	Expenditure $:	$300,000		
	Source of Funds:	401-210-580-7553: $300,000		
	Narrative:	Included in the 2025 budget is $300,000 for line clearance.		
OPTIONS	1.	Approve the Resolution awarding Nelson Tree Service the power line clearance contract for 2025 with the option of renewal for the years 2026 and 2027, which may be exercised pursuant to the bid conditions.		
	2.	Approve the Resolution awarding Nelson Tree Service the power line clearance contract for 2025 without the option of renewal for the years 2026 and 2027.		

	3.	Reject the Resolution and provide staff with further direction.
PROJECT TIMELINE	The initial term is for January 1, 2025 thru December 31, 2025. The bid provides an option for renewal of this agreement for 2026 and 2027, which may be exercised pursuant to the bid conditions.	
REASON FOR SELECTING CONSULTANT/COMPANY	Piqua Power System is selecting Nelson Tree Service Inc. based on the last nineteen years of excellent service that they have provided the City of Piqua. Their rates are competitive overall and their crews are familiar with the area and the expected level of service required to maintain the high voltage power lines.	
STAFF RECOMMENDATION	Approve the Resolution awarding Nelson Tree Service, LLC the power line clearance contract for 2022 with the option of renewal for the years 2023 and 2024, which may be exercised pursuant to the bid conditions.	
ATTCHMENTS	Exhibt A – Power Line ROW Clearance and Tree Trimming Bid Tabulation	

Resolution No. R-5-25

A resolution authorizing a purchase order to Nelson Tree Service, LLC for electric power line clearance for 2025 thru 2027

WHEREAS, the present operation of the City require electric line clearance; and

WHEREAS, after said solicitation of bids, bids were opened resulting in the tabulation of bids as listed in Exhibit "A" attached hereto;

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring that:

SEC. 1: A purchase order is hereby authorized to Nelson Tree Service, LLC for 2025 electric line clearance for the City of Piqua pursuant to the bid specifications;

SEC. 2: The agreement with Nelson Tree Services, LLC also has an option for the years 2026 and 2027, which may be exercised pursuant to the bid conditions.

SEC. 3: This resolution shall take effect and be in force from and after the earliest period allowed by law.

KRIS LEE, MAYOR

PASSED: 1-7-2025

ATTEST: Diana Tangeln
CLERK OF COMMISSION

The Motion to adopt the foregoing Resolution was offered by ~~None~~ Commissioner Hohman, seconded by ~~None~~ Commissioner Vetter, and on roll call the following vote ensued:

Mayor Kris Lee	yah
Commissioner Jim Vetter	yah
Commissioner Paul Simmons	yah
Commissioner Thomas Hohman	yah
Commissioner Frank DeBrosse	yah

City of Piqua, Ohio - Bid Tabulation
For : Power Line Right of Way Clearance and Tree Trimming
Dept / Div : Piqua Municipal Power System

Opened : 1:00 PM 11/21/2024

Bidder No.	1		2		3		4		5	
Name	Kendall Vegetation Services		Townsend Tree Service Compnay, LLC		Nelson Tree Service, LLC		Fitzwater Outdoor Maintenance		Hilscher-Clarke Electric Co.	
City	Duluth		Muncie		Dayton		Greenville		Canton	
State + Zip	GA 30097		IN 47305		OH 45439		OH 45331		OH 44703	
Name of Item	REG Rates	OT Rates	REG Rates	OT Rates	REG Rates	OT Rates	REG Rates	OT Rates	REG Rates	OT Rates
1. Working Foreman	$ 46.71	$ 70.07	$ 49.61	$ 69.46	$ 50.89	$ 73.80	$ 58.76	$ 88.14	$ 68.63	$ 102.95
2. Journeyman Tree Trimmer	$ 41.52	$ 62.28	$ 40.09	$ 56.12	$ 39.46	$ 57.23	$ 47.75	$ 71.63	$ 62.95	$ 94.43
3. Apprentice Trimmer/Groundsman	$ 31.14	$ 46.71	$ 34.67	$ 48.53	$ 35.80	$ 51.92	$ 44.07	$ 66.10	$ 52.67	$ 79.00
4. Daily Equipment - Aerial Lift, Chip Combination, Disc, Chipper, Safety Equipment, PPE	$ 29.00	$ 29.00	$ 26.32	$ 26.32	$ 30.50	$ 30.50	$ 37.43	$ 37.43	$ 47.30	$ 47.30
Subtotal Items 1-4	$ 148.37	$ 208.06	$ 150.69	$ 200.43	$ 156.65	$ 213.45	$ 188.01	$ 263.30	$ 231.55	$ 323.68
Additional Equipment										
5. 55ft Trim Lift (w/ Accessories)	$ 21.75	$ 21.75	$ 20.12	$ 20.12	$ 22.50	$ 22.50	$188.01 W/ Labor	$263.30 W/ Labor	no pricing given	
6. 70ft Trim Lift (w/ Accessories)	$ 25.50	$ 25.50	$ 23.45	$ 23.45	$ 29.75	$ 29.75	$194.24 W/ Labor	$269.00 W/ Labor		
7. Split Dump	$ 13.75	$ 13.75	$ 14.59	$ 14.59	$ 14.50	$ 14.50				
8. Disc Chipper	$ 7.25	$ 7.25	$ 6.20	$ 6.20	$ 8.00	$ 8.00				
9. Hydro-AX (Right of Way Mower)	$ 70.00	$ 70.00	$ 65.00	$ 65.00	N/A	N/A	$255.00 W/ Labor	$354.45 W/ Labor		
10. Stump Grinder	$ 28.00	$ 28.00	$ 20.00	$ 20.00	Rental+10%	Rental+10%	$95.00 W/ Labor	$132.05 W/ Labor		
11. Power Saw	$ 0.75	$ 0.75	$ 1.00	$ 1.00	N/A	N/A				
12. Other										
UTV	$ 14.25	$ 14.25			$ 16.00	$ 16.00				
Skid Steer Mower	$ 53.25	$ 53.25			$ 62.00	$ 62.00				
Backyard Bucket w/ Trailer					$ 44.00	$ 44.00	$188.00 W/ Labor	$261.32 W/ Labor		
Side Trimmer										
Pickup	$ 14.00	$ 14.00								
	Wage rates not renewable for 2026 & 2027		Wage rates renewable with a 2.5% increase		Wage rates not renewable for 2026 & 2027		Wage rates are renewable for 2026 & 2027		Wage rates are renewable for 2026 & 2027	
	Equipment rates renewable for 2026 & 2027		Equipment rates renenewable with a 2.5% increase		Equipment rates not renewable for 2026 & 2027		Equipment renewal not marked		Equipment renewal not marked	
	Chemical costs + 8%		Full Time Supervisor will split time with a neighboring customer		Chemical costs + 15%		Chemical costs $94.19/hour			

City of PIQUA

Commission Agenda Staff Report

MEETING DATE	January 7, 2025			
REPORT TITLE	A RESOLUTION AUTHORIZING THE CITY MANAGER TO PAY ANNUAL MEMBERSHIP DUES TO AMERICAN MUNICIPAL POWER, INC. FOR 2025 THUR 2029			
SUBMITTED BY	Name & Title: Alan Barga, Distribution Manager			
	Department: Power System			
AGENDA CLASSIFICATION	☐Consent	☐Ordinance	☒Resolution	☐Regular
APPROVALS/REVIEWS	☒City Manager		☒Finance Director	
	☐Development Director		☐Law Director	
	☒Department Manager, Alan Barga		☒Other: Energy Board	
BACKGROUND	American Municipal Power, Inc. (AMP) was founded in 1971 with the purpose of providing the generation, transmission and distribution of electric power and energy to its members at lower costs. This purpose is served by joint ownership of electric facilities, pooled buying power in the energy markets and pursuing additional means of generating, transmitting and distributing electric power and energy. The original members were all located in Ohio, giving American Municipal Power-Ohio, or AMP-Ohio its name. Today, AMP has grown to serve member communities in nine states, thus the Board of Trustees dropped Ohio from the name to better reflect the growing geographic footprint. AMP membership includes 134 electric municipalities located in the states of Indiana, Kentucky, Maryland, Michigan, Ohio, Pennsylvania, Virginia and West Virginia and one joint action agency in Delaware. AMP is owned and governed by its member communities.			
BUDGETING AND FINANCIAL IMPACT	Budgeted $:	$75,000		
	Expenditure $:	$75,000		
	Source of Funds:	401-291-930-7179 : $75,000		
	Narrative:	Included in the 2025 Power System budget is $75,000 to cover the cost of AMP membership dues.		

		Section 30.01 of the Piqua Code requires commission approval to join trade organizations and pay associated annual membership dues in excess of $50,000. The Energy Board routinely recommends Piqua City Commission approve payment of annual membership dues to American Municipal Power.
OPTIONS	1.	Approve the Resolution allowing the City of Piqua to pay annual membership dues to AMP.
	2.	Do not approve the Resolution and provide staff with further direction.
PROJECT TIMELINE	This Resolution will allow the City of Piqua to pay annual membership dues to AMP for 2025 thru 2029.	
REASON FOR SELECTING CONSULTANT/COMPANY	AMP has been Piqua's wholesale power supplier since 2007. Piqua participates in several AMP long-term generation assets, including the Prairie State Energy Campus, Fremont Energy Center, the Cannelton, Smithland, Willow Island, Meldahl & Greenup hydroelectric projects and most recently the AMP Phase II solar project. Piqua currently is a governing member of the AMP Board of Trustees representing the Western AMP Service Group.	
STAFF RECOMMENDATION	Approve the Resolution, which will allow the City of Piqua to pay annual membership dues to AMP for 2025 thru 2029.	

Resolution No. R-6-25

A resolution authorizing the City Manager to pay annual membership dues to American Municipal Power, Inc. for 2025 thru 2029

WHEREAS, Section 30.01 of the Piqua Code requires this Commission's approval for the City Manager to join trade organizations and pay associated membership dues in excess of $50,000;

WHEREAS, Piqua receives wholesale Power Supply from American Municipal Power, Inc (AMP). In addition, Piqua has a long-term contract associated with several AMP power-generation assets, including Prairie State Energy Campus, Fremont Energy Center, several hydroelectric projects, as well as the AMP Phase II solar project thus requiring the City to pay annual AMP membership dues.

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring that:

SEC. 1: The City Manager is hereby authorized and directed to pay the City's annual membership dues to AMP.

SEC. 2: The agreement with AMP also has an option for the years 2026 thru 2029.

SEC. 3: This resolution shall take effect and be in force from and after the earliest period allowed by law.

KRIS LEE, MAYOR

PASSED: 1-7-2025

ATTEST: Diana Tampler
CLERK OF COMMISSION

The Motion to adopt the foregoing Resolution was offered by ~~None~~ Commissioner Hohman, seconded by ~~None~~ Commissioner DeBrosse, and on roll call the following vote ensued:

Mayor Kris Lee	yah
Commissioner Jim Vetter	yah
Commissioner Paul Simmons	yah

Commissioner Thomas Hohman Yah

Commissioner Frank DeBrosse Yah

City of PIQUA

Commission Agenda Staff Report

MEETING DATE	January 7, 2025			
REPORT TITLE	A RESOLUTION AUTHORIZING THE POWER SYSTEM TO PURCHASE #2 FUEL OIL ON THE OPEN AND SPOT MARKET FOR 2025 THRU 2029			
SUBMITTED BY	Name & Title: Alan Barga, Distribution Manager			
	Department: Power System			
AGENDA CLASSIFICATION	☐Consent	☐Ordinance	☒Resolution	☐Regular
APPROVALS/REVIEWS	☒City Manager		☒Finance Director	
	☐Development Director		☐Law Director	
	☒Department Managers		☒Other: Energy Board	

BACKGROUND

The Power System owns and operates two combustion turbine generators which consume #2 fuel oil to generate electricity. These units are peak load generating units, which means they are only used to meet requirements during the periods of greatest or peak load on the system. These units are utilized for shaving the City's Local (DP&L) and Regional (PJM) transmission peaks, which provides significant savings to Piqua's electric customers.

The Power System purchases #2 fuel oil at various times during the year, depending on how often the combustion turbine generators are operated. In previous years these purchases have been made by obtaining quotes from various suppliers prior to placing an order. The quantity and timing of fuel burned annually fluctuates coupled with the unpredictable fuel market makes it impractical to obtain an annual fixed cost for this commodity. Recent suppliers of fuel oil include:

- Mansfield Oil Co., 1201 Brukner Dr., Troy OH
- Schafer Oil Co., 9201 St. Rte. 66, Fort Loramie OH.

It is necessary for the Power System to purchase #2 fuel oil as needed from one or more of the suppliers listed above.

BUDGETING AND FINANCIAL IMPACT		
	Budgeted $:	$150,000
	Expenditure $:	$150,000

	Source of Funds:	401-201-501-7233: $150,000
	Narrative:	Section 34.19 of the Piqua Code permits the purchase of supplies for City Departments without advertising when, in the judgment of the City Purchasing Agent, advertising would not be of any material economic benefit. The Energy Board routinely recommends Piqua City Commission approve #2 fuel oil purchases as needed to operate Piqua's combustion turbines.
OPTIONS	1.	Approve the Resolution authorizing the City of Piqua Power System to purchase #2 fuel oil as needed.
	2.	Do not approve the Resolution and provide staff with further direction.
PROJECT TIMELINE	This Resolution will allow Power System staff to purchase #2 fuel oil as needed to run the gas turbines.	
REASON FOR SELECTING CONSULTANT/COMPANY	When needed, the Power System will purchase #2 fuel oil from the lowest and best supplier after obtaining quotes. It is possible the Power System will purchase #2 fuel oil from one or more suppliers.	
STAFF RECOMMENDATION	Approve the Resolution authorizing the City of Piqua Power System to purchase #2 fuel oil as needed.	

Resolution No. R-7-25

A resolution authorizing the Power System to purchase #2 Fuel Oil on the Open and Spot Market for 2025 thru 2029

WHEREAS, Section 34.19 of the Piqua Code permits the purchase of supplies for City departments without advertising when, in the judgement of the City Purchasing Agent, advertising would not be of any economic benefit; and

WHEREAS, it is the judgement of the City Purchasing Agent that purchasing #2 fuel oil for the City, at the best price available when it is needed, on the open and spot market without advertising, is permissible and advisable by said Section 34.19;

NOW, THEREFORE, BE IT RESOLVED by the Commission of the City of Piqua, Miami County, Ohio, the majority of all members elected thereto concurring that:

SEC. 1: The City Purchasing Agent is authorized to dispense with advertising for the purchase of #2 fuel oil for the City and to make said purchases at the best price available when it is needed on the open and spot market;

SEC. 2: The Finance Director certifies funds are available and is hereby authorized to draw their warrants from time to time on the appropriate account of the City treasury in payment according to contract terms;

SEC. 3: This resolution shall take effect and be in force from and after the earliest period allowed by law.

KRIS LEE, MAYOR

PASSED: 1-7-2025

ATTEST: Deana Tangeman
CLERK OF COMMISSION

The Motion to adopt the foregoing Resolution was offered by ~~None~~ Commissioner Hohman, seconded by ~~None~~ Commissioner Vetter, and on roll call the following vote ensued:

Mayor Kris Lee	yah
Commissioner Jim Vetter	yah
Commissioner Paul Simmons	yah
Commissioner Thomas Hohman	yah
Commissioner Frank DeBrosse	yah