



PIQUA CIVIL SERVICE COMMISSION REGULAR MEETING

WEDNESDAY, JUNE 4, 2025

4:00 PM

COMMISSION CHAMBER - 2ND FLOOR

201 WEST WATER STREET

PIQUA, OHIO 45356

ROLL CALL

APPROVAL OF MINUTES

- 1) Approval of the Minutes from the May 7, 2025 meeting.

NEW BUSINESS

- 1) Establish the Eligibility List for Fire Captain
- 2) Approve a Lateral Police Officer Announcement

ADJOURNMENT

Civil Service Meeting Minutes

May 7, 2025

CALL TO ORDER

Mike Gutmann called the meeting to order at 4:02 pm in the Administrative Conference Room.

ROLL CALL

Mike Gutmann, Wayne Davey and Stu Shear were present. It was noted that Jonathan Roman was excused. Jerry Fogt was absent. Also present were Miles Gearing, Fire Chief Adams and Police Chief Rick Byron.

APPROVAL OF MINUTES

A correction to the February 27, 2025 minutes was required before approval. In the February 27, 2025 minutes it stated that Stu Shear made the motion to approve the Approval of Announcement for Fire Captain Promotional Testing and seconded the motion. The second to the motion needs to be changed to Mike Gutmann.

A motion was made by Stu Shear to approve the amended minutes of February 27, 2025. Wayne Davey seconded the motion, and all were in favor. The motion was carried unanimously.

APPROVAL OF ELIGIBILITY LIST FOR POLICE OFFICER

Miles Gearing indicated that Kerrie Kimpel withdrew his name earlier in the day. Catherine Bogan recommended she remain on the Eligibility List as she is eligible. The Commission agreed. Catherine Bogan reviewed applicant demographics. There were no questions.

A motion was made by Stu Shear to approve the Eligibility List. Wayne Davey seconded the motion, and all were in favor. The motion was carried unanimously.

EXTENSION OF ELIGIBILITY LIST FOR POLICE LIEUTENANT

The current list expires May 10, 2025. Two employees have been removed. Kiersten Brisset was removed due to a promotion and William Weaver was removed due to his resignation. The request is to extend the list for one year to expire May 10, 2026.

A motion was made by Wayne Davey to approve the Extension of the Eligibility List for Police Lieutenant. Stu Shear seconded the motion, and all were in favor. The motion was carried unanimously.

CAPTAIN PROMOTIONAL TEST

The Assessment Center will occur on May 20, 2025. Catherine indicated that 3 Firefighters took the written test last week. Two of the candidates passed and will move to the Assessment Center on 5/20/2025. Another meeting will be needed about 2 weeks later to establish the eligibility list. Mike Gutmann asked if an observer from the Civil Service needed to be present. Catherine Bogan said that it is up to the Commission, stating that the rules don't require it. The group discussed and will let Catherine Bogan know if one of them would like to attend.

OTHER BUSINESS

Stu Shear asked how many more candidates are needed before the Fire department until they are fully staffed. Chief Adams said a contingent offer was recently made to a candidate and if he accepts, and gets vetted, they'll be fully staffed.

Stu Shear asked how many they have per shift and Chief Adams said ideally, they have 7 per shift.

Stu Shear asked Miles Gearing how many vacancies that they have in Police. Miles Gearing said that an officer submitted his resignation last week so there are 6 openings.

Catherine Bogan asked Miles where the two laterals are from. Miles Gearing said Kerrie Kimpel withdrew and she was a later. Logan Miller works somewhere up by the lake.

ADJOURN

The meeting was adjourned at 4:32 pm.

Approved Date: _____

Mike Gutmann

Excused

Jonathan Roman

Wayne Davey

Stu Shear

Absent

Jerry Fogt

City of
PIQUA

COMMISSION AGENDA
STAFF REPORT

C.1.

MEETING DATE	June 4, 2025
REPORT TITLE	Establish the Eligibility List for Fire Captain
SUBMITTED BY	Human Resources
AGENDA CLASSIFICATION	Action Item
BACKGROUND	
BUDGET/FINANCIAL IMPACT (Project costs and funding sources)	
ATTACHMENTS	None

City of
PIQUA

COMMISSION AGENDA
STAFF REPORT

C.2.

MEETING DATE	June 4, 2025
REPORT TITLE	Approve a Lateral Police Officer Announcement
SUBMITTED BY	Human Resources
AGENDA CLASSIFICATION	Action Item
BACKGROUND	
BUDGET/FINANCIAL IMPACT (Project costs and funding sources)	
ATTACHMENTS	None